

**INDIANA ARTS COMMISSION  
EXECUTIVE COMMITTEE**

June 6, 2012

IAC Office, 100 N. Senate Avenue, Room N505  
Indianapolis, Indiana 46204

Jon Ford, Chair

**Minutes**

Members present: Jon Ford, Pam Hicks

Members via teleconference: Karen Ellerbrook, Judy Hess, Jeff Kirk

Members absent: Trevor Yager

IAC staff present: Michelle Anderson, Dennis Hardin, Lewis Ricci

**1. Approval of Agenda and May Minutes.** IAC Chair Jon Ford opened the meeting at 10:06 and asked everyone to introduce themselves. Due to lack of quorum present, no action was taken. The minutes from the March 16, 2012 and May 16, 2012 meetings of the Executive Committee will be presented for approval at a special meeting of the Committee prior to the start of the next meeting of the full Commission on June 22, 2012.

**2. Financial.**

A. IAC Executive Director Lewis Ricci presented a handout (attached) showing the FY 2012 IAC budget current through May 8, 2012.

B. Mr. Ricci presented a handout (attached) showing the projected FY 2012 IAC year-end budget.

C. Mr. Ricci presented a handout (attached) showing the projected FY 2013 IAC budget. Mr. Ricci stated that the National Endowment for the Humanities experienced a 9% cut in its budget, which is being passed along to the individual states. Mr. Ricci expects that the state of Indiana's federal allotment will be reduced from FY 2012 by about 6%. IAC Deputy Director Michelle Anderson presented a handout (attached) explaining the various IAC accounts and the budget percentages for each item. The Committee reached a consensus to approve the proposed FY 2013 budget.

D. Accounting Services Contract. Mr. Ricci briefly reviewed the problems IAC has experienced over the last year with the State Budget Agency, which is providing contracted accounting services. He asked the Committee to consider the options of: a) signing a new contract with SBA for continued services, with written metrics to be met, or b) engaging an independent services provider. Commissioner Pam Hicks doesn't

expect the services from SBA to improve. Ms. Anderson suggested that IAC could hire a part-time in-house staff member to handle accounting duties. IAC Commissioner Judy Hess cautioned that the SBA would still have scrutiny over the IAC budget and might be more inclined to look for discrepancies if IAC was employing an independent accountant. IAC Commissioner Karen Ellerbrook felt that SBA should be given a chance to work toward the goals that were stated in a previous meeting with IAC officers. She would also like to see a cost comparison. IAC Commissioner Jeff Kirk would like to gather more information before making a decision. Mr. Ricci feels that there is an inherent conflict of interest when the agency (SBA) that oversees the budget is the same agency that provides accounting services. Mr. Kirk agreed, saying that the agency that IAC relies to solve problems is the same agency that has created the problems. Mr. Ricci suggested that signing a 6-month contract might be worth considering, or even a month-to-month contract. The issue will be discussed further.

E. FY 2013 Grant Allocation Approval. Mr. Ricci presented a handout (attached) showing all of the Regional AOSII, AOSI, and APs grants for FY 2013. He reminded the Committee that IAC's policy is not to approve a grant for more than 20% of any organizations operating budget for the year. He pointed out several instances in the proposed grants where, because of the score received by the organization during paneling, the allocation formula resulted in an amount more than the allowed 20%. Mr. Ricci reported that the Program Evaluation committee recommended paring all allocations to no more than 20%, and to redistribute the leftover funds into the same category in the same region. The Executive committee also reached consensus to recommend the same action.

### **3. Commission Issues.**

A. Strategic Plan Monitoring – “Matrix Assignments”. Mr. Ricci presented a handout (attached) showing a “matrix” approach to monitoring the IAC Strategic Plan, wherein each Commissioner will be assigned to monitor a particular portion of the Plan, as a means of keeping Commissioners engaged with the Plan.

B. Commissioner Appointments. Mr. Ricci reported that the Governor's office has extended invitations to become an IAC Commissioner to Kathy Anderson of Nashville, Susan Hardwicke of Evansville, Alan Rent of Muncie, Sherri Start of Columbus and Nancy Peck Stewart of Fort Wayne. Mr. Ricci is also expecting to receive re-appointment letters for Gil Cárdenas, Karen Ellerbrook, Pam Hicks and Suzie Rentschler.

C. New Open Meeting Law. Mr. Ricci presented a handout (attached) summarizing the newly-enacted provisions of the Open Meeting Law. IAC and other state agencies will be able to conduct business, under certain circumstances, with less than a physical quorum present for meetings. Mr. Ricci reviewed the specific circumstances for the Committee and asked that the committee recommend adoption of the new legislation by the full Commission. Due to lack of quorum present, a consensus was achieved to recommend adoption.

D. Possible Consolidation of Committees. Mr. Ricci reminded the Executive Committee that the Cultural Trust Administrative Board will cease to exist on June 30, and the responsibilities of the Board will fall to the Commission as a whole. Mr. Ricci recommends that these duties be included with the Committee on the Future. He also discussed the possibility of abolishing the Advocacy & Awareness Committee, moving its duties to the Executive Committee. Finally he discussed changing the name of the Program Evaluation Committee to Programs, Grants & Services. These changes would be made to lessen the total number of committee meetings per year for IAC Commissioners.

E. Develop Possible Core Responsibilities. Mr. Ricci acknowledged the difficulty in achieving a quorum for many of the IAC's committee meetings, and offered several suggestions as to the stated core responsibilities inherent in being an IAC Commissioner. His suggestions for core responsibilities include: a) serve on one committee and attend in person once per year; b) attend two meetings of the full Commission per year; c) designate one meeting per year of the full Commission as mandatory; e) actively monitor one Matrix Area of the Strategic Plan; f) attend two official IAC statewide or regional events per year.

4. **Partnership Issues.** Mr. Ricci reported that the first meeting of the ad-hoc committee to review the Regional Arts Partnership allocation formula will be later today at the Governor's residence. The committee consists of Commissioners, Regional Arts Partners, former Regional Arts Partners, and IAC staff.

5. **September Emeritus Gathering.** Mr. Ricci reported that plans are under way to host a second IAC Emeritus Commissioner gathering, in conjunction with the September 14 meeting of the full Commission in Columbus. IAC Commissioner Suzie Rentschler is heading the host committee.

6. **Governor's Election Introduction Strategies.** Mr. Ricci reminded the Committee that he and IAC Chair Jon Ford have met with both major-party candidates for Governor. Their hope is to be able to schedule at least one more meeting with each, to include members of the legislature who have been sympathetic to arts funding issues.

7. **Old Business/New Business.** There was no old business. There was no new business.

8. **Adjourn.** Mr. Ford thanked everyone for their participation and closed the meeting at 11:25 a.m.